PART B STATEWIDE POSTSECONDARY EDUCATION MASTER PLANNING MANUAL

1.00 Preface

The purpose of this statewide postsecondary education planning manual is to: (1) describe the higher education planning process pursuant to Colorado statutes; (2) provide the format and content of the statewide postsecondary education and institutional master plans; (3) provide a connecting structure between the statewide postsecondary education and institutional master plans; (4) develop the master planning process so that it is useful as a management tool; and (5) enhance interinstitutional communication through community-wide discussion of role and mission statements.

- Part I, The Statewide Postsecondary Education Master Plan; this section contains
 a description of the process and format for the revising and the updates of the
 statewide postsecondary master plan.
- Part II, The Institutional Master Plan; this section contains a description of the process and structure for developing and presenting institutional master plans to the Colorado Commission on Higher Education.
- Part III, The Appendices; this section contains specific statutory references on the purposes of the master planning process and the forms to be used for the statewide and institutional master plans.

The Statutory authority for the Commission on Higher Education to engage in master planning is set forth in Colorado statute:

23-1-108. Duties of the commission with respect to comprehensive planning, research, and statistics.

"(1)(a)... After consultation with the institutions and governing boards, develop and recommend to the governor and the general assembly statewide plans for higher education and maintain a comprehensive plan for public higher education in the state with due consideration of the needs of the state, the role of the individual public and private institutions in the state, and the ability of the state to support public higher education. Such plans shall include the establishment of priorities for initiation of major programs and new institutions; the determination of the roles of institutions and sectors of the higher education system, including institutions size for planning purposes; and the establishment of such relationships with private institutions of higher education as may strengthen the total higher education resource of the state."

"(2) No later than February 1, 1978, the commission shall develop its statewide plan for higher education pursuant to paragraph (e) of subsection (1) of this section. The commission members shall appear and report annually to the appropriate standing committee of each house of the general assembly, at a regular or special meeting of such committee, concerning higher education and its recommendations concerning such programs. Such plans may be revised from time to time thereafter, and any such revisions shall be reported to the appropriate standing committee."

Pursuant to the statutory requirements of 23-1-107(1)(c), the Commission shall:

"Recommend to the respective governing boards . . appropriate roles and functions as part of the overall system of higher education in the state. . . ."

Other statutes define how the master plan is to be used in the decision-making of the Commission. Those statutes are contained in Appendix A.

2.00 Statewide Postsecondary Education Master Plan

2.01 The Statewide Master Planning Process

2.01.01 The Planning Period

The Commission shall update the plan as appropriate to reflect changes as directed by the General Assembly, the Governor's initiatives, Commission initiatives and any additions or deletions recommended by Governing Boards.

An annual update on the Statewide Master Plan shall be presented by the director and the Commission to the joint Education Committees outlining any additions or deletions.

2.01.02The Planning Process

The plan will be updated as needed to reflect directives from the General Assembly and the Governor's initiatives. Updated and revised plans will be submitted to the Colorado General Assembly and the Governor.

A. Revision of the statewide postsecondary education master plan.

Revision of the statewide postsecondary education master plan is initiated by the Commission on Higher Education as needed to reflect new legislative directives, the Governor's initiatives, or new Commission initiatives. To initiate the revision activity, the Commission staff will notify governing boards of the role and mission statements and planning assumptions as contained in the current statewide postsecondary education master plan. The

governing boards will propose changes or notify Commission staff that no changes are requested.

The governing board's proposed changes and the currently approved role and mission statement and planning assumptions will be circulated within the education community. Commission staff will recommend a role and mission to the Commission based on the needs of the state and an analysis of the governing board recommendation and community comments. Commission approved role and mission statements and planning assumptions will be part of the statewide postsecondary education master plan.

B. Update of statewide postsecondary education master plan.

Updating of the statewide postsecondary education master plan is initiated by the Commission on Higher Education as necessary to reflect legislative direction, the governor's policy initiatives, or commission policy initiatives.